

Refund procedures for refundable tuition

Parents are requested to provide a 30-day written notice prior to the student's last day at school to the Admissions Office should they wish to withdraw their children from RGS Vietnam. Failure to provide a 30-day written notice will forego the security deposit. Detailed refund policy of the security deposit is referred to at Article iv) Security Deposit, Section 3. Compulsory Fees above. Refund of the security deposit can be claimed within 30 days from the date of withdrawal of the student. Refunds are only applicable for Option I as seen in Tuition Fee table.

Withdrawal on or before the end of 1st Quarter	65% of annual refundable tuition (*)
Withdrawal on or before the end of 2nd Quarter	40% of annual refundable tuition
Withdrawal on or before the end of 3rd Quarter	15% of annual refundable tuition
Withdrawal after the end of 3rd Quarter	No refund provided

(*)

Withdrawal in the first year: Annual refundable tuition = Total Tuition Fee in Article I – VND 84,000,000 (Non-refundable Tuition Fee)

Withdrawal from the second year: Annual refundable tuition = Total Tuition Fee in Article I – VND 48,000,000 (Non-refundable Tuition Fee)